

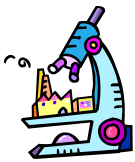
OFFICE OF CHILD PROTECTION UPDATE



Diocese of Belleville

Volume 5, Issue 2

2009 Audit



The United States Catholic Conference of Bishops (USCCB) has approved audits of the child protection offices through 2010. The auditors will be on-site for the 2009 Audit. New this year, the auditors will also be visiting some of the parishes and schools to conduct on-site audits there also. We do not know which locations will be chosen at this point, but I will notify those as soon as I receive the information. Once again the audit will be conducted by The Gavin Group, independent from the USCCB. Although the audit will be conducted in the fall, the audit period will go from July 1, 2008 through June 30, 2009. I believe that with some preparation on all of our parts the audit will go smoothly. You can be prepared by verifying that the information provided on your report is accurate.

- Position is correct
- Status is correct
- All those who have substantial contact with children/youth are included on your report
- CANTS have been completed or updated
- Background checks are completed or updated for all employees, volunteers in leadership roles and volunteers who have lived in IL for less than 5 years
- Applications are on file
- Trainings (Initial and Refresher Course) are up to date
- The Children's Educational Component Training Schedule and Summary has been completed and returned to Office of Child Protection

The auditors are expecting that by conducting the audit congruent with the school and PSR year that all individuals are compliant with our diocesan Child Protection Policy. They are also expecting that the Children's Educational Component will have been complete for this season.

Once again this year a letter must be on file from the pastor and principal verifying that they have received and implemented the Child Protection Policy at their location. I will be sending this out in the near future directly to the pastors. Please return them in a timely manner.

Children's Educational Component

Please remember to return the Children's Educational Component Training Schedule and Summary (Form 2) to us if you have not already done so.

Some PSR programs are fortunate in that their public school system offers these trainings by the approved agencies. To comply, using this option, you will need to verify that every feeder school has provided the training in every grade level by one of the approved agencies. If this is the case, complete Form 2, indicating how many children are in your program and list the public school(s) and agency which provided the presentation.

If you have any questions please contact us.



Inside this issue:

<i>Office Hours</i>	2
<i>Tidbits</i>	2
<i>What are People Saying?</i>	2
<i>Key to Report</i>	2
<i>Report and Unknown</i>	

How to Contact Us:

2620 Lebanon Ave.
Belleville, IL 62221
Phone: 618-212-0050
Fax: 618-212-0055

Lynn Muscarello: ext. 104
lmuscarello@diobelle.org

Jackie Matt: ext. 101
jmatt@diobelle.org

Renee Quirin: ext. 102
rquirin@diobelle.org

Diocesan Website:
www.diobelle.org

Office of Education Portal:
www.diobelle.net

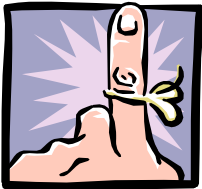


Office Hours



The Office of Child Protection, like many diocesan offices has had to adjust to recent changes as explained in the March 5, 2009 Statement of the Diocese of Belleville. Jackie and Renee will be in the office Tuesday-Thursday from 8am-4:30pm, still working for both the Child Protection and Tribunal Offices. Please continue to direct questions and requests to them. However, if you have something urgent on Mondays or Fridays you will need to contact me directly. Although I am typically in the office, please know that I do have outside meetings occasionally. Phone extensions are provided during our voicemail message, so please dial the extension of the individual that you are trying to reach if no one is able to answer your call. Last minute requests will be harder to accommodate, so please plan ahead. Despite these changes, we are still committed to providing ministry and service to you. Thank you for your patience, understanding and prayers!

Tidbits



13596 individuals have gone through the Initial Child Protection Policy Training!

4609 individuals have completed the 08-09 Refresher Course: Bullying!

Initial Child Protection Policy Trainings—see diocesan website under Diocesan Events.

All forms should be sent and processed through the Office of Child Protection. **All checks should be payable to the Diocese of Belleville.**

Key to Report

SS#	If we have a Social Security Number on file, x's will appear in this column for confidentiality. If blank, we do not have a social security number on file.
Birthdat	Individuals date of birth
CANTS	Date DCFS cleared the individual as having “no priors”
Vol	Date the individual signed the volunteer application
Employ	Date the individual signed the employment application
CI	Date that a background check was completed
InitialPol	Date the individual attended the Child Protection Policy Training
07-08Refresh	Date the individual attended the 2007-2008 Refresher Course: Internet Safety
08-09Refresh	Date the individual completed the 2008-2009 Refresher Course: Bullying
Testimon	For religious men and women only; Date in which we received their testimonial
St	Individual's status (A=Active, I=Inactive, T=Terminated, U=Unknown, R=Retired, D=Deceased)
Position	Position the individual holds at your location (ie...volunteer, employee, coach, PSR educator, Youth Ministry Chair, educator, TEC, Quest, Luke 18 etc...)
Yellow	Individual is out of compliance-needs to update a CANTS or CI, Initial Training is missing
Gray	Individual is still compliant, but will need to update the CANTS or CI within 3 months.

What are People Saying?

- There should be ongoing training via the internet and email. More information on the symptoms and how to tell if child abuse is actually occurring.
- I learned a lot on child abuse, and sexual abuse from the film.
- Very good and worthwhile. Thank you.
- I am extremely happy that bullying was the topic. I have seen more emotional and exclusion type of bullying than physical, and this gave me some clear directions and resources on how to handle this.
- I appreciate the varied topics chosen each year.
- I think it should be pointed out that school clicks can become a subtle form of bullying usually clicks exclude some kids from their activities. Often parents participate in the exclusive behavior.



CANTS prior to 7/31/2007 will need to be updated.

CI prior to 7/31/2004 will need to be updated.