

OFFICE OF CHILD PROTECTION UPDATE



Diocese of Belleville

Volume 5, Issue 5

Location Coordinators

We have a few new location coordinators, so I thought this might be a good time to review your duties. This role was developed to be the Office of Child Protection's one contact and liaison to the school and/or parish and agencies. My office will direct people to this person for forms and/or general information. I also ask that you copy and distribute reports and newsletters to the leaders of your various programs and that you obtain missing information for us from time to time. I do not send this packet out to any other person at your location, so the information contained in it must be shared so that all leaders at your location are aware of the policy, procedures and compliance status of individuals. Hopefully sharing this information will help to make your role easier too. I realize that some locations have asked for you to take on more in this role, so you'll need to clarify any additional responsibilities with your pastor and/or principal or agency director.

I also ask if the person in this role changes, please notify me. If you are uncertain of your role, please do not hesitate to contact me. Kudos to all of you who have been filling this position, your ministry is making this process much smoother.



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How to Contact Us:

2620 Lebanon Ave.
Belleville, IL 62221
Phone: 618-212-0050
Fax: 618-212-0055

Lynn Muscarello: ext. 104
lmuscarello@diobelle.org

Jackie Matt: ext. 101
jmatt@diobelle.org

Renee Quirin: ext. 102
rquirin@diobelle.org

Diocesan Website:
www.diobelle.org

Office of Education Portal:
www.diobelle.net

Have You Scheduled Your Children's Educational Presentation?

If you are reading this and are not the person who schedules this presentation for the children/youth in your school or PSR, please pass this along to the individual who is responsible, typically the principal or catechetical leader.

Some of you have already submitted Form 1 to us...THANK YOU! For those of you who have not submitted Form 1, please do so, even if the presentation will not take place until the spring. As always, we recommend that you schedule these by September 15th so that you have more options with the dates.

If parents aren't sure about the program, share the curriculums (found in the Procedure's Manual), so they can make an informed decision. It is a body safety program.





Fingerprinting Requirement

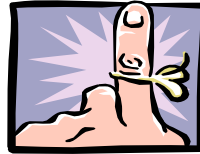
Question: Does an employee of a school who is a minor need to be fingerprinted?

Answer: YES, the state law requires that all school employees hired on or after July 1, 2007 be fingerprinted. This is different than what our child protection policy requires. According to our child protection policy a minor is someone who we are trying to protect and therefore would not need to meet the requirements of the policy.

Fingerprinting: Volunteers

Accurate Biometrics has given a price reduction for anyone who would like to fingerprint volunteers. The cost is \$43.25. I have attached a new form to use with volunteers, which will alert them to the reduction in fee. This will afford the location with a couple of benefits: 1) A more reliable background check which includes the IL State Police and FBI, and 2) the IL State Police will send any updates to the background check result automatically to us, which means there is no need to update the background check every 5 years.

Although, this is not a requirement of the Child Protection Policy, if you choose to utilize this service, I recommend that you remain consistent.



Tidbits

14543 individuals have gone through the Initial Child Protection Policy Training!

5235 individuals have completed the 08-09 Refresher Course: Bullying!

Initial Child Protection Policy Trainings– Many are scheduled throughout the diocese, see diocesan website under Diocesan Events.

All forms should be sent and processed through the Office of Child Protection. **All checks should be payable to the Diocese of Belleville.**

I'm thankful for...

- Location Coordinators who facilitate communication between my office and the location, as well as keeping the Child Protection Program organized for your location.
- Facilitators, Initial and Refresher Course, who help to educate all on topics that will help to keep our children safe.
- Pastors, PLC's, Principals and Agency Directors who enforce the Child Protection Policy at your location, as well as implementing safety procedures.
- Volunteers and Employees who have joined us in our journey to ensure safety for all the children that we serve.
- Leaders, Teachers and Catechists in our schools and PSR programs who encourage parents to allow their child to attend the children's educational presentation about body safety.
- Victims/Survivors of abuse who have the courage to report it and all those who encourage them and support them during the process.
- Diocesan Staff who track requirements and remind programs of components of the policy.

HAPPY THANKSGIVING

Key to Report

SS#	If we have a Social Security Number on file, x's will appear in this column for confidentiality. If blank, we do not have a social security number on file.
Birthdat	Individuals date of birth
CANTS	Date DCFS cleared the individual as having "no priors"
Vol	Date the individual signed the volunteer application
Employ	Date the individual signed the employment application
CI	Date that a background check was completed
InitialPol	Date the individual attended the Child Protection Policy Training
07-08Refresh	Date the individual attended the 2007-2008 Refresher Course: Internet Safety
08-09Refresh	Date the individual completed the 2008-2009 Refresher Course: Bullying
Testimon	For religious men and women only; Date in which we received their testimonial
St	Individual's status (A=Active, I=Inactive, T=Terminated, U=Unknown, R=Retired, D=Deceased)
Position	Position the individual holds at your location (ie...volunteer, employee, coach, PSR educator, Youth Ministry Chair, educator, TEC, Quest, Luke 18 etc...)
Yellow	Individual is out of compliance-needs to update a CANTS or CI, Initial Training is missing
Gray	Individual is still compliant, but will need to update the CANTS or CI within 3 months.