



Grant Application Catholic Service and Ministry Appeal Fund for Ministry Catholic Diocese of Belleville

Date _____

Title of Program/Project _____

Agency/Organization/Parish/School _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____

Program/Project Coordinator _____

Deanery _____

Type of Program/Project:

Social Ministry Youth Education
 Youth Ministry Other (Specify) _____
 Adult Education _____

Scope of Outreach:

Parish
 School
 Deanery
 Diocesan-wide
 Local Community (Specify) _____
 County (Specify) _____
 Region (Specify) _____

Proposed Budget for Program/Project:

Amount Requested _____
Other Income/Funding _____
Total Cost _____

Please see reverse side for items which must accompany this application form.

*All of the following information must accompany this application form;
incomplete grant applications may be returned.*

- Description of applicant (brief history, general purpose, mission statement, activities/achievements of agency/organization/parish/school)
- Explanation of program/project to be funded
- Profile of people who will benefit from program/project
- Amount requested
- Amount that would allow you to complete a portion of your program/project if full amount requested is not awarded. Include what could be accomplished with partial funding.
- Program/Project budget showing projected income and expenses
- Plans for future funding (if program/project is ongoing)
- Person(s) who will be responsible for program/project implementation
- Other funding that will be received (amounts and sources)
- Other funding that has been requested (amounts and sources)
- Reference letter from pastor or parish life coordinator or diocesan clergy sponsor

(The above information must not exceed four pages in length. Additional attachments—newspaper clippings, photographs, other reference letters, etc., may be submitted.)

Grant applications should be completed and sent by September 1 to:

**Ms. Judy Phillips
Catholic Service and Ministry Appeal
Fund for Ministry
222 South Third Street
Belleville, IL 62220**

