

**Catholic Service and Ministry Appeal
Fund for Ministry
Grant Progress Report Summary**

We are very interested in knowing the results of a project that has been funded in part or total by a CSMA Fund for Ministry grant. While we are pleased to know of successes, we also want to learn of any setbacks, difficulties or disappointments that might have occurred with your project, for it is from both successes and disappointments that we learn for the future. We ask, therefore, that you give us a brief report on your project. **Your report is due when grant funds have been expended or no later than one year from the date grant funds were received. If you intend to apply for another CSMA Fund for Ministry grant, these reports must be completed before a new application will be accepted.** Feel free to add additional information/sheets if needed.

Title Of Program/Project _____

Agency/Organization/Parish/School _____

Address _____

Date Grant Received _____ *Amount* _____

Report Covers Activities From _____ *Through* _____

Name Of Person Completing Report _____ *Telephone Number* _____

Proposed Activities _____

Actual Accomplishments _____

Strengths Of TheProject _____

(over, please)

CSMA Fund for Ministry Progress Report – Page 2

Strengths Of The Project (continued) _____

Weaknesses Of The Project _____

Impact The Program Has Had On Its Beneficiaries _____

Funds Expended/Purpose(s) _____

Additional Information/Comments _____

Please return this form to: Ms. Judy Phillips, CSMA Fund for Ministry, 222 South Third Street, Belleville, Illinois 62220. Feel free to add additional sheets/information if you wish to do so.